

Community Renewable Energy Agency Board Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on June 5, 2023, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet

2. Business Matters

- 2.1 Approval of May 1, 2023 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.

- 2.5 Discussion and consideration of Board officer positions (Chair, Vice-Chair, Treasurer, Secretary) terms and elections
- 2.6 July board meeting to be shifted to Monday, July 10th or Monday, July 17th
- 2.7 Board member comments
- 2.8 Closed Session (if needed): the Board may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting Kurt Hansen, 801-214-2751, at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website

<http://pmn.utah.gov>

DATE: 6/1/23

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentages

								Weighted Votes Occuring After July 31, 2022						
Signed Agreement to Secretary	Date Deemed Withdrawn	Listed Entities:	Phase 1 Initial Payments (Schedule 1, column D)	Phase 1 Anchor Payment Max (Schedule 2, column D)	Phase 2 Initial Payments (Schedule 1, column E)	Phase 2 Anchor Payment Max (Schedule 2, column G)	Aggregate Total of Actual Phase 1 Initial, Phase 2 Anchor, and Phase 2 Initial Payments	Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments	Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment)	Total Phase 1 and 2 Payment Obligations as of Meeting Date Above	Participation Percentage for Weighted Votes After July 31 2022	Yes vote on Resolution XX-XX Weighted Vote?	Total Yes Percentage on Resolution XX-XX	
1	7/1/2021	Grand County	2,109.37	3,110.81	2,109.37	3,110.81	\$ 6,364.78	1.49%	\$ 1,692.07	\$ 8,056.85	1.15%		0.00%	
2	10/1/2021	Salt Lake County	11,570.26		11,570.26		\$ 23,140.52	0.00%	\$ -	\$ 23,140.52	3.31%		0.00%	
3	7/1/2021	Summit County	10,759.97	15,868.33	10,759.97	15,868.33	\$ 32,466.94	7.61%	\$ 8,631.28	\$ 41,098.22	5.87%		0.00%	
4	7/1/2021	Town of Alta	218.93		218.93		\$ 437.86	0.00%	\$ -	\$ 437.86	0.06%		0.00%	
5		Bluffdale City	11,088.57		11,088.57		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
6	7/1/2021	Town of Castle Valley	106.74	157.42	106.74	157.42	\$ 322.08	0.08%	\$ 85.63	\$ 407.71	0.06%		0.00%	
7	4/28/2022	Coalville City	562.99		562.99		\$ 1,125.98	0.00%	\$ -	\$ 1,125.98	0.16%		0.00%	
8	7/1/2021	Cottonwood Heights	10,942.10		10,942.10		\$ 21,884.20	0.00%	\$ -	\$ 21,884.20	3.13%		0.00%	
9	6/13/2022	Emigration Canyon Township	456.22		456.22		\$ 912.44	0.00%	\$ -	\$ 912.44	0.13%		0.00%	
10	8/3/2021	Francis City	421.54		421.54		\$ 843.08	0.00%	\$ -	\$ 843.08	0.12%		0.00%	
11	7/1/2021	City of Holladay	9,387.72		9,387.72		\$ 18,775.44	0.00%	\$ -	\$ 18,775.44	2.68%		0.00%	
12		Kamas City	743.49		743.49		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
13	7/13/2021	Kearns	9,606.01		9,606.01		\$ 19,212.02	0.00%	\$ -	\$ 19,212.02	2.74%		0.00%	
14	7/1/2021	Moab City	2,237.95	3,300.43	2,237.95	3,300.43	\$ 6,752.75	1.58%	\$ 1,795.21	\$ 8,547.96	1.22%		0.00%	
15	7/1/2021	Millcreek	18,421.40	27,167.05	18,421.40	27,167.05	\$ 55,584.39	13.03%	\$ 14,777.00	\$ 70,361.39	10.05%		0.00%	
16	4/28/2022	Oakley City	520		520		\$ 1,040.00	0.00%	\$ -	\$ 1,040.00	0.15%		0.00%	
17	7/28/2021	Ogden City	35,737.26		35,737.26		\$ 71,474.52	0.00%	\$ -	\$ 71,474.52	10.21%		0.00%	
18		City of Orem	31,019.52		31,019.52		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
19	7/13/2021	Park City	6,742.38	9,943.35	6,742.38	9,943.35	\$ 20,344.33	4.77%	\$ 5,408.50	\$ 25,752.83	3.68%		0.00%	
20	7/1/2021	Salt Lake City	101,050.33	149,024.48	101,050.33	149,024.48	\$ 304,907.42	71.45%	\$ 81,059.05	\$ 385,966.47	55.14%		0.00%	
21	7/1/2021	Town of Springdale	481.26		481.26		\$ 962.52	0.00%	\$ -	\$ 962.52	0.14%		0.00%	
22		West Jordan City	37,916.77		37,916.77		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
23		West Valley City	47,899.22		47,899.22		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
	7/1/2021		350,000.00	208,571.87	350,000.00	208,571.87	586,551.27	100.00%	113,448.73	\$ 700,000.00	100%		0.00%	

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, May 1, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*
Drew Quinn, *Holladay City*
Christopher Thomas, *Salt Lake City*
Jeff Silvestrini, *Millcreek*

Electronic

Randy Aton, *Springdale*
Holly Smith, *Holladay City*
Pamela Gibson, *Castle Valley*
Chris Cawley, *Alta*
Luke Cartin, *Park City*
Kalen Jones, *Moab*
Joe Frazier, *Oakley*
Patrick Schaeffer, *Kearns Metro Township*
Alexi Lamm, *Moab*
Roger Armstrong, *Summit County*
Emily Paskett, *Salt Lake County*
Samantha DeSeelhorst, *Cottonwood Heights*
David Brems, *Emigration Canyon Township*
Suzanne Harrison, *Salt Lake County*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Patrick Grecu, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Sara Montoya, *Salt Lake City staff*; Janene Eller-Smith, *Ogden City Staff*; Spencer Lawson, *Penna Powers*; Sam Owen, *Salt Lake City Staff*; Zack Darby, *Summit County staff*; Gordon Bennett, *Emigration Canyon Township staff*; Lorenzo Long, *Ogden City staff*; Laura Singer, *Fervo Energy*; Eliza Cowie, *O2 Utah*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:02 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**
 - 1.1 Purpose and Overview of Meeting**
 - 1.2 Current Participation Percentages included in Board Packet**

2. Business Matters

2.1 Approval of April 3, 2023, Board Meeting Minutes

Board Member Quinn moved to approve the April 3, 2023, Board Meeting Minutes. Board Member Silvestrini seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

All revenue invoiced for has been collected. The only expenditures have been attorney fees, related to the program design process. The Board has expended \$183,000 for legal fees.

2.3 Reports From Committees (Communications, Low-Income Plan, Program Design)

Board Member Chris Cawley gave the update from the Communications Committee. The Agency and Penna Powers entered a contract in March 2023. The contract is included in the May Board Meeting Packet. Penna Powers joined the April 14th committee meeting. On May 12th Penna Powers will present a communication audit. The not-to-exceed cost is \$93,500. The hourly rate for public relations for Penna Powers is \$125 per hour. The Communications committee brought up how to engage the Agency Board in reviewing or approving Penna Powers work. Board Member Cawley said with larger communication events he would like to get Board approval but for smaller items committee approval. Penna Powers will begin work on the low-income assistance collateral and opt-out letter edits.

Board Member Samantha DeSeelhorst gave the update from the Low-Income Plan Committee. All 18 low-income plans are complete. These must include programmatic strategies, outreach strategies, and elective strategies. Focusing on the outreach strategies section, there are three main questions to talk about. Who is doing the outreach? How do we know who to contact? And what will outreach materials look like? Plans are community specific but there is significant overlap. 13 of the 18 communities included AARP on their outreach lists. 52% of organizations listed were listed by two communities, meaning there is nice overlap to coordinate efforts. The Committee will coordinate joint outreach efforts. Each of the 18 communities will get a personalized email from the Low-Income Plan Committee. In this email there will be a list of all the organizations that the community listed in its outreach strategies section. Each of these lists will have three sections, organizations the Low-Income Plan Committee is taking care of, organizations the community listed and other communities that listed that organization, and any organizations that only the community listed. There will be two types of outreach resources, informational posters and informational email templates.

Board Member Christopher Thomas gave the update from the Program Design Committee. The Program Application Dashboard shows all elements of the Program Application that need to be completed. The Program Design Committee met 3 times in April. The small group met four times. Expect to receive Rocky Mountain Power's (RMP's) next redline on the Utility Agreement very soon. The Committee now hopes the Board may be able to consider final language as soon as the June 5th meeting. Please figure out internally how your community plans to sign the utility agreement. A template

memo will be distributed to Board Members to help brief their council or commission. Ms. DeSeelhorst asked the group to please prepare to budget for opt-out noticing.

Board Member Thomas gave an update on termination fees. Proposed termination fee for residential customers is a \$30. The low-income lifeline program termination fee is \$0. The nonresidential termination fee for a general service distribution voltage small customer is suggested to be \$30 for smaller customers and for larger customers \$100. For large service over 1000 kW and over, a potential \$2 per kW average is suggested. For larger agencies like street lighting company owned systems their termination fee may be \$500. Mr. Thomas spoke about Program Approval and the Opt-Out Timeline. After approval municipalities have 90 days to sign Ordinance. Then there are 60 days of noticing within municipality boundaries. After customers receive their first bill, they have 90 days to opt out without a termination fee. If they leave after the first 90 days, they will have to pay towards the Program and pay a termination fee.

A draft has been filed with the Utah Public Service Commission of the PacifiCorp/RMP 20-year plan. They added additional renewable energy and storage. However, the percentage of system renewable energy and hydro applicable to the Program is about the same, 58% by 2030. Utah coal plant closures appear to be scheduled for 2032 but this decision will be re-visited at least 3 times between now and then. Two nuclear plants are suggested for Utah. Costs have not been disclosed yet. The Community Renewable Energy Program is still important to reduce emissions and give communities an affordable and fully commercialized pathway to meet clean energy goals. And it gives communities a way to control clean energy future, whereas the PacifiCorp plan is non-binding and could dramatically change by 2032.

Next steps include possibility that the Utility Agreement could be considered by the Board at the June 5th meeting. Please also plan to budget for noticing costs.

Chair Dugan asked about termination fees for large users. Has there been a discussion about making that a flat fee? Mr. Thomas said the Board needs more information from RMP. Perhaps a tiered flat fee would be best.

2.4 Public Comments

There were no public comments.

2.5 Board Officer Terms and Elections to Be Discussed at June Board Meeting

Chair Dugan said that two years ago Board Officers were elected, and their terms are now going to end in June. Board member Silvestrini asked that Chair Dugan review who the Board Officers are. Chair Dugan said he is the Chair, Angela Choberka is the Vice Chair. Board Member Silvestrini said he is the Financial Officer and Millcreek manages the money, but this could be transferred to another municipality. Emily Quinton is the Board Secretary. Chair Dugan said if any members of the Board would like to throw their hat in, they may. Roger Armstrong, Attorney for the Board suggested that the Board keep the current officers in place to keep consistency.

2.6 Board Member Comments

There were no comments.

2.7 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205

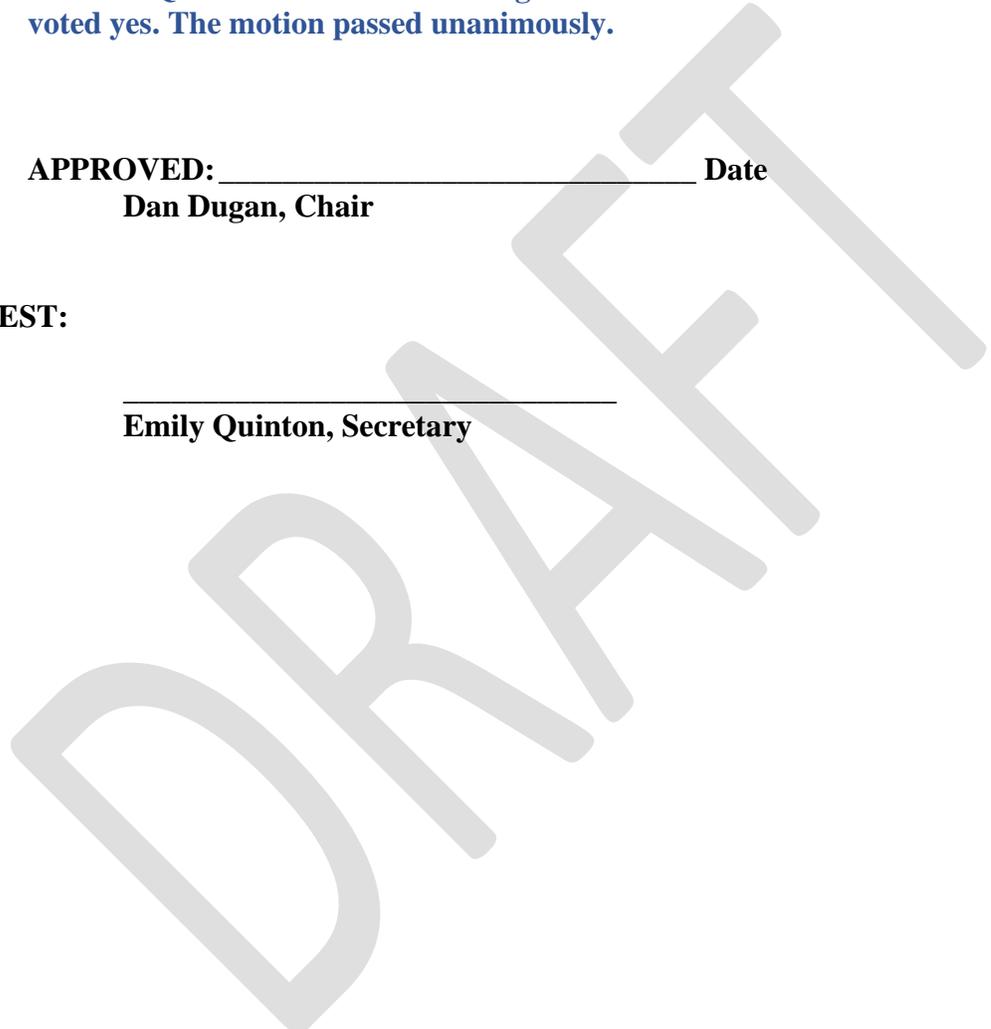
3. Adjournment

Board Member Silvestrini moved to adjourn the meeting at 1:51 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____ Date
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary



Community Renewable Energy Agency Board

Treasurer's Report for 6/5/23 Meeting

Billing report (p. 1 of 2)

Community Renewable Energy

Billing Report

For Date Range: 09/01/2021 - 05/31/2023

CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26
11/10/2021	GRAND COUNTY	Anchor Payment - Phase I	2,146.04
11/10/2021	SUMMIT COUNTY	Anchor Payment - Phase I	10,947.00
11/10/2021	TOWN OF CASTLE VALLEY	Anchor Payment - Phase I	108.60
11/10/2021	MOAB CITY	Anchor Payment - Phase I	2,276.85
11/10/2021	MILLCREEK	Anchor Payment - Phase I	18,741.59
11/10/2021	PARK CITY	Anchor Payment - Phase I	6,859.57
11/10/2021	SALT LAKE CITY	Anchor Payment - Phase I	102,806.76

Billing report (p. 2 of 2)

4/12/2022 GRAND COUNTY	Membership Fee - Phase II Initial Payment	2,109.37
4/12/2022 SUMMIT COUNTY	Membership Fee - Phase II Initial Payment	10,759.97
4/12/2022 TOWN OF ALTA	Membership Fee - Phase II Initial Payment	218.93
4/12/2022 TOWN OF CASTLE VALLEY	Membership Fee - Phase II Initial Payment	106.74
4/12/2022 COTTONWOOD HEIGHTS	Membership Fee - Phase II Initial Payment	10,942.10
4/12/2022 FRANCIS CITY	Membership Fee - Phase II Initial Payment	421.54
4/12/2022 CITY OF HOLLADAY	Membership Fee - Phase II Initial Payment	9,387.72
4/12/2022 KEARNS	Membership Fee - Phase II Initial Payment	9,606.01
4/12/2022 MOAB CITY	Membership Fee - Phase II Initial Payment	2,237.95
4/12/2022 MILLCREEK	Membership Fee - Phase II Initial Payment	18,421.40
4/12/2022 OGDEN CITY	Membership Fee - Phase II Initial Payment	35,737.26
4/12/2022 PARK CITY	Membership Fee - Phase II Initial Payment	6,742.38
4/12/2022 SALT LAKE CITY	Membership Fee - Phase II Initial Payment	101,050.33
4/12/2022 SPRINGDALE CITY	Membership Fee - Phase II Initial Payment	481.26
4/12/2022 SALT LAKE COUNTY	Membership Fee - Phase II Initial Payment	11,570.26
5/4/2022 COALVILLE CITY	Membership Fee - Phase I Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase I Initial Payment	520.00
5/4/2022 COALVILLE CITY	Membership Fee - Phase II Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase II Initial Payment	520.00
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase I Initial Payment	456.22
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase II Initial Payment	456.22
9/27/2022 GRAND COUNTY	Anchor Payment - Phase II	1,692.06
9/27/2022 SUMMIT COUNTY	Anchor Payment - Phase II	8,631.28
9/27/2022 TOWN OF CASTLE VALLEY	Anchor Payment - Phase II	85.62
9/27/2022 MOAB CITY	Anchor Payment - Phase II	1,795.21
9/27/2022 MILLCREEK	Anchor Payment - Phase II	14,777.01
9/27/2022 PARK CITY	Anchor Payment - Phase II	5,408.50
9/27/2022 SALT LAKE CITY	Anchor Payment - Phase II	81,059.05

*Grand County Invoice resent on February 7, 2023

Total Billed \$ 700,000.00

Revenue report (p. 1 of 2)

Community Renewable Energy

Revenue Receipt Report

For Date Range: 09/01/2021 - 05/31/2023

CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/28/2021	PARK CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	6,742.38
11/10/2021	GRAND COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	2,109.37
11/23/2021	PARK CITY	701-3450-0000	Anchor Payment - Phase I	6,859.57
11/23/2021	SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase I	10,947.00
11/23/2021	SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase I	102,806.76
11/29/2021	MILLCREEK	701-3450-0000	Anchor Payment - Phase I	18,741.59
11/29/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase I	108.60
11/29/2021	CITY OF MOAB	701-3450-0000	Anchor Payment - Phase I	2,276.85
12/7/2021	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	11,570.26
2/17/2022	GRAND COUNTY	701-3450-0000	Anchor Payment - Phase I	2,146.04
4/18/2022	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase II Initial Payment	10,942.10
4/21/2022	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase II Initial Payment	9,606.01
4/21/2022	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase II Initial Payment	218.93
4/25/2022	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase II Initial Payment	106.74
4/25/2022	PARK CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	6,742.38
5/2/2022	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	10,759.97
5/10/2022	GRAND COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	2,109.37
5/19/2022	OAKLEY CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	520.00
6/1/2022	COALVILLE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	562.99
6/1/2022	SPRINGDALE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	481.26
6/21/2022	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	11,570.26
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase I Initial Payment	456.22
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase II Initial Payment	456.22

Revenue report (p. 2 of 2)

7/7/2022 MILLCREEK	701-3450-0000	Membership Fee - Phase II Initial Payment	18,421.40
7/19/2022 SALT LAKE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	101,050.33
7/27/2022 OGDEN CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	35,737.26
7/27/2022 CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase II Initial Payment	9,387.72
7/29/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	562.99
7/29/2022 FRANCIS CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	421.54
7/29/2022 CITY OF MOAB	701-3450-0000	Membership Fee - Phase II Initial Payment	2,237.95
8/8/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	520.00
10/6/2022 SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase II	8,631.28
10/6/2022 SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase II	81,059.05
10/6/2022 CITY OF MOAB	701-3450-0000	Anchor Payment - Phase II	1,795.21
10/17/2022 MILLCREEK	701-3450-0000	Anchor Payment - Phase II	14,777.01
10/27/2022 TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase II	85.62
11/16/2022 PARK CITY	701-3450-0000	Anchor Payment - Phase II	5,408.50
3/3/2023 GRAND COUNTY	701-3450-0000	Anchor Payment - Phase II	1,692.06

Total Received \$ 700,000.00

Accounts payable report:

Community Renewable Energy

Accounts Payable Report

For Date Range: 09/01/2021 - 05/31/2023

Post Date	Vendor	Account Number	Account Name	Amount
12/21/2021	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,425.50
1/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	5,184.00
3/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,615.00
3/29/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,481.35
4/12/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	23,526.27
6/21/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	20,222.91
6/30/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,242.87
8/9/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,643.00
10/11/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	26,701.25
10/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,702.75
11/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,320.25
12/13/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,047.50
1/10/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,118.50
2/14/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,243.25
3/7/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	18,049.50
5/2/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,833.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	562.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	1,312.50
5/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	3,096.00

Total Paid \$ 200,328.40

Unspent Revenue \$ **499,671.60**

Low-Income Plan Committee Update

Community Renewable Energy Board Meeting
June 2023



Low-Income
Plan
Committee
Membership

Castle Valley

Cottonwood Heights

Kearns

Ogden

Park City

Salt Lake City

Summit County

[Resolution 21-12](#)

Outreach Emails

By now, each participating community has received, or will very soon receive, a customized email from the Low-Income Plan Committee (via Samantha), outlining the requirements for Low-Income Plan outreach.

These emails summarize which organizations from a community's outreach list:

- 1. Will be contacted by the Low-Income Plan Committee*
- 2. Can be collaborated on with another community who also listed it*
- 3. Are the sole responsibility of the community*



1.

*Pre-Outreach
Preparation*

2.

PSC Reviews Program

3.

*Communities Pass
Ordinances*

4.

*Actual Outreach Needs
to Begin!*



Senate Bill 288

- S.B. 288, [“Utility Bill Assistance Program,”](#) was passed in the 2023 Utah Legislative Session.
- S.B. 288 appropriates funding to the Division of Public Utilities (DPU) for utility bill credits, to benefit eligible gas and electricity customers.
- The Low-Income Plan Committee has been interested in learning more about this funding, and how it might affect future customers of our Program.
 - How will the funding be distributed?
 - Who will be eligible?
 - Can members of our Program access the funding?

Senate Bill 288

- In May 2023, several members of the Low-Income Plan Committee presented at a *“Utility Issues Briefing”* meeting.
- At this meeting, the Office of Consumer Services shared more information on the S.B. 288 funding:
 - Will raise electricity credit from \$13.95-\$25.95 (monthly)
 - Will raise gas credit from \$107-\$307 (annually)
 - This funding will be administered through the existing [HEAT](#) application pipeline.
 - We expect that future customers of our Program will be eligible for this additional funding, given our continued conversations confirming that they will be eligible for the existing bill credits.

Senate Bill 288

- The funding will be provided until it runs out.
- Only ~10% of eligible customers take advantage of these bill credits.
- There are a variety of reasons that may explain low participation rates, including a lack of information or awareness about the credits.
- If you are interested in providing social media/website/newsletter outreach about these assistance opportunities, please let the Low-Income Plan Committee know.
- Thank you, Office of Consumer Services, for this information!

QUESTIONS?

Meet with the Low-Income Plan Committee to discuss!

Email Samantha to set up a meeting with the Committee.

sdeseelhorst@ch.utah.gov

Agenda Item 2.3 Program Design Committee Update

Community Renewable Energy Board Meeting
June 2023



Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

Program Application – Required Items 5/31

	Agency Working Committee	Rocky Mountain Power	Board Vote
Name and boundary map for each eligible community	Drafted and Sent 4/27	Reviewing 4/27	N/A
Proposed ordinance language	Recommended	--	Approved
Customer count by schedule, monthly load by class	Reviewing data	Provided data	
10-year load forecast by class		Assigned 3/21	
Projected program rates for each customer class		Assigned 3/21	
Process for periodic rate adjustment filings		Assigned 3/21	
Proposed tariff changes		Drafting 3/21	
Utility Agreement	Drafted and Sent 5/31	Reviewing 5/31	
Governance Agreement	Complete		
Plans for low-income assistance (Programmatic)	Recommended	Reviewed	Approved
Proposed resource solicitation process	Reviewing 4/3	Drafted and Sent 4/3	
Proposed form of opt-out notices	Reviewing 5/22	Drafted and Sent 5/22	
Projected implementation date	Conceptual Discussions		
Other informational materials	Not Started		
Explanation how other customers and utility not subject to costs	Conceptual Discussions		

Key Activities

- Committee met three times in May
- Small group met three times to discuss resource procurement and financial backstop
- Small group met twice to discuss opt-out letter and process

Update on the Utility Agreement

- Outside counsel Phil Russell reviewed RMP's redline sent May 1, solicited input from municipal attorneys, and sent a new redline to RMP on May 31
- The Committee now hopes the Board may be able to consider final language as soon as its **July Board meeting**
- Request: Please figure out internally how your community plans to sign the Utility Agreement – by vote of governing body, signature of chief executive officer, or some variation of those two
- A template memo will be distributed to Board members in July to help you brief your Council / Commission

Request: Noticing Updates

- State law requires that communities cover the cost to provide two opt-out notices to customers within their boundaries
- These are the last costs we envision participating communities will need to appropriate; future costs should be paid through Program rates – see next slide for noticing estimates with a 5% margin for error
- Please budget for Fiscal Year 2024
- Please note: A community only needs to pay for the noticing costs if it passes the ordinance to finalize participation
- There is a chance that some noticing may be done electronically, for customers who indicated a preference for electronic billing
- The residential opt-out letter may be one page instead of two, reducing paper costs
- Postage rates will increase this summer

Updated budget Guidance for FY 2023/2024 noticing costs

Community	Customer Count	Notice #1 - Cost per Mailer (up 78% from .41096)	Notice #2 - Cost per Mailer (up 76% from .38545)	Total mailing cost	Recommended FY 2024 Budget Amount (+5%)
Alta	263	0.7317	0.6767	\$ 370.41	\$ 388.93
Castle Valley	283	0.7317	0.6767	\$ 398.58	\$ 418.51
Coalville	1,137	0.7317	0.6767	\$ 1,601.35	\$ 1,681.42
Cottonwood Heights	14,602	0.7317	0.6767	\$ 20,565.46	\$ 21,593.73
Emigration Canyon Township	473	0.7317	0.6767	\$ 666.17	\$ 699.48
Francis	713	0.7317	0.6767	\$ 1,004.19	\$ 1,054.40
Grand County Unincorporated	3,298	0.7317	0.6767	\$ 4,644.90	\$ 4,877.15
Holladay	13,207	0.7317	0.6767	\$ 18,600.74	\$ 19,530.78
Kearns	10,702	0.7317	0.6767	\$ 15,072.70	\$ 15,826.33
Millcreek	25,510	0.7317	0.6767	\$ 35,928.28	\$ 37,724.70
Moab	3,653	0.7317	0.6767	\$ 5,144.89	\$ 5,402.13
Oakley	752	0.7317	0.6767	\$ 1,059.12	\$ 1,112.07
Ogden	37,710	0.7317	0.6767	\$ 53,110.76	\$ 55,766.30
Park City	10,907	0.7317	0.6767	\$ 15,361.42	\$ 16,129.49
Salt Lake City	105,373	0.7317	0.6767	\$ 148,407.33	\$ 155,827.70
Salt Lake County Unincorporated	11,994	0.7317	0.6767	\$ 16,892.35	\$ 17,736.97
Springdale	706	0.7317	0.6767	\$ 994.33	\$ 1,044.05
Summit County Unincorporated	11,886	0.7317	0.6767	\$ 16,740.24	\$ 17,577.25
TOTALS	253,169			\$ 356,563.22	\$ 374,391.38

Timeline Update

- Our website timeline is now out of date and needs to be updated
- The Program Design Committee has discussed the following timeline update
 - Update *Utility Agreement signing* from **Mar 2023 to Aug 2023**
 - Update *Submit Program Application* from **Mar 2023 to Sep 2023**
 - Update *PSC Action on Program Application* from **Sep 2023 to Feb 2024** (could be as soon as Nov 2023 if no opposition)
 - Update *Execute contract for renewable resource* from **Dec 2023 to Nov 2023**
 - Update Deadline for ordinance adoption from **Dec 2023 to May 2024** (could be as soon as Feb 2024)
- A template memo will be distributed to Board members in July to help you brief your Council / Commission

Next Steps

- **Requests for member communities**
 - Utility Agreement could be considered by Board at our **July Board meeting**
 - Figure out who has signature authority within your community and how to approve the agreement
 - Please plan to budget for noticing costs using the updated estimates in this slide deck and provided by email